The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (*Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013*)

AQAR for the year (for example 2013-14)

2015-16

Government College of Commerce and Business

I. Details of the Institution

1.1 Name of the Institution

1.2 Address Line 1

Address Line 2

City/Town

State

Pin Code

Chandigarh

Sector -50

Administration

UT

160047

Institution e-mail address

gccbachd@hotmail.com

Contact Nos.

0172-2674319

Name of the Head of the Institution:

Mrs. Manjit Kaur

Tel. No. with STD Code:

0172-2674319

Mobile:	9417086781
Name of the IQAC Co-ordinator:	Mr. Amar Preet Singh Sijher
Mobile:	9876631063
IQAC e-mail address:	iqacgccba@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

CGCoGN 16917

OR

1.4 NAAC Executive Committee No. & Date: (For Example EC/32/A&A/143 dated 3-5-2004. This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

1.5 Website address:

www.gccbachd.org

Web-link of the AQAR:

http://gccbachd.org/iqac/aqar-2015-16/

EC(SC)/05/A&A/073

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	В	2.61	2015	03.03.2020
2	2 nd Cycle	N.A	N.A	N.A	N.A
3	3 rd Cycle	N.A	N.A	N.A	N.A
4	4 th Cycle	N.A	N.A	N.A	N.A

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

12.04.2016

i. AQAR (DD/MM/YYYY)
ii. AQAR(DD/MM/YYYY)
iii. AQAR(DD/MM/YYYY)
iv. AQAR(DD/MM/YYYY)
1.9 Institutional Status
University State Central Deemed Private
Affiliated College Yes 🖌 No
No Constituent College Yes No
Autonomous college of UGC Yes No
Regulatory Agency approved Institution Yes No
(eg. AICTE, BCI, MCI, PCI, NCI)
Type of Institution Co-education 🖌 Men 🗌 Women
Urban 🖌 Rural Tribal
Financial Status Grant-in-aid UGC 2(f) UGC 12B
Grant-in-aid + Self Financing Totally Self-financing
1.10 Type of Faculty/Programme
Arts Science Commerce Law PEI (Phys Edu)
TEI (Edu) Engineering Health Science Management
Others (Specify)
1.11 Name of the Affiliating University (for the Colleges)

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11submitted to NAAC on 12-10-2011)

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University]
University with Potential for Excellence		UGC-CPE
DST Star Scheme		UGC-CE
UGC-Special Assistance Programme		DST-FIST
UGC-Innovative PG programmes		Any other (<i>Specify</i>)
UGC-COP Programmes		
2. IQAC Composition and Activit	les	
2.1 No. of Teachers	07	
2.2 No. of Administrative/Technical staff	02	
2.3 No. of students	665	
2.4 No. of Management representatives	01	
2.5 No. of Alumni	02	
2. 6 No. of any other stakeholder and		
community representatives		
2.7 No. of Employers/ Industrialists	01	
2.8 No. of other External Experts	NIL	
2.9 Total No. of members	13	
2.10 No. of IQAC meetings held		

2.11 No. of meetings with various stakeholders: No. 01 Faculty
Non-Teaching Staff Students Alumni Others
2.12 Has IQAC received any funding from UGC during the year? Yes No ✓ If yes, mention the amount
2.13 Seminars and Conferences (only quality related)
(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC :- NiL
Total Nos.0InternationalNationalStateInstitution Level
 (ii) Themes Nil 2.14 Significant Activities and contributions made by IQAC N.A 2.15 Plan of Action by IQAC/Outcome The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *
Plan of Action Achievements
* Attach the Academic Calendar of the year as Annexure.
2.15 Whether the AQAR was placed in statutory body Yes No
Management Syndicate Any other body
Provide the details of the action taken

Criterion – I

I. Curricular Aspects

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	Nil	Nil	Nil	Nil
PG	01	Nil	Nil	Nil
UG	01	Nil	01	Nil
PG Diploma	Nil	Nil	Nil	Nil
Advanced Diploma	Nil	Nil	Nil	Nil
Diploma	Nil	Nil	Nil	Nil
Certificate	Nil	Nil	Nil	Nil
Others	Nil	Nil	Nil	Nil
Total	02	Nil	01	Nil
Interdisciplinary	Nil	Nil	Nil	Nil
Innovative	Nil	Nil	Nil	Nil

1.1 Details about Academic Programmes

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options (ii) Pattern of programmes:

	Pattern	Number of programmes	
	Semester	03	
	Trimester	Nil	
	Annual		
1.3 Feedback from stake (On all aspects)	eholders* Alumni	X Parents X Employers X Students ✓	
Mode of feedba	ack : Online	X Manual Co-operating schools (for PEI) X	
*Please provide an analys	sis of the feedback in th	he Annexure	

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes, change from annual to semester system

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
08	05	02	01	

(All are deputed from other government colleges)

05

2.2 No. of permanent faculty with Ph.D.

	Asst.		Associate		Professors		Others		Total	
2.3 No. of Faculty Positions Recruited (R) and Vacant (V)	Professors Professors									
	R	V	R	V	R	V	R	V	R	V
during the year										

(Post yet to be created)

2.4 No. of Guest and Visiting faculty and Temporary faculty			12	
---	--	--	----	--

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended		01	
Presented papers	08	30	08
Resource Persons			1

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- All the Teachers have developed their own <u>Web blogs</u>
- All Classrooms are Smart classrooms (consisting of Digital Podium, Multimedia Projector and Sound System)
- 2.7 Total No. of actual teaching days during this academic year

2.8 Examination/ Evaluation Reforms initiated by

As per University Calendar

- the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)
- 2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

NIL

2.10 Average percentage of attendance of students

N.A

2.11 Course/Programme wise

distribution of pass percentage:

Title of the Programme	Total no. of students	Division				
	appeared	Distinction %	I %	II %	III %	Pass %
M.Com-I (1 st Sem)	46	15	22	04		89.1
M.Com-I (2 nd Sem)	46	25	17	01		93.5
M.Com-II (3 rd Sem)	45	13	20			73.3
M.Com-II (4 th Sem)	45	16	23			86.6
B.Com-I (1 st Sem)	153	31	85	18	01	88.2
B.Com-I (2 nd Sem)	153	48	71	25	01	94.8
B.Com-II (3 rd Sem)	148	62	69	10		95.3
B.Com-II (4 th Sem)	147	54	59	23		92.5
B.Com III (Annual)	151	57	72	10		92.05
B.B.A-I (1 st Sem)	47		06	02		17.02
B.B.A-I (2 nd Sem)	46	03	14	05		47.8
B.B.A-II (3 rd Sem)	39	03	15	01		48.7
B.B.A-II (4 th Sem)	38		05	20		65.8
B.B.A-III (Annual)	44	08	33	03		100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others (Under RUSA)	
14-11-2015: Workshop on "International Practices in Higher Education"	

01-02-2016: Two day National Seminar on	
Management for sustainable development in 21 st	
century	
26-02-2016: One Day Capacity building workshop	
for Non-teaching office staff on Modern office	
practices	
20-03-2016: One day workshop on GFR	50
28-03-2016 to 03-04-2016 Seven day National	
Level faculty development program on "Analytical	40
Techniques of Research"	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	05	01		45
Technical Staff				

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Updation of Libsys, Membership of INFLIBNET and purchase of books .

3.2 Details regarding major projects **NIL**

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects **NIL**

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals	03	04	
Non-Peer Review Journals	02	11	
e-Journals			
Conference proceedings		2	

3.5 Details on Impact factor of publications:

Range Average h-index N	los. in
-------------------------	---------

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations **NIL**

SCOPUS

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (other than compulsory by the University)				
Any other(Specify)				
Total				

3.7 No. of books published i) V	With ISBN No.		Chapters in	Edited I	Books	
ii) V	Without ISBN N	No.				
3.8 No. of University Department	nts receiving fur	nds from NIL			_	
UGC	C-SAP	CAS	D	ST-FIST	r L	
DPE			Ľ	BT Sch	eme/funds	
3.9 For colleges : NIL						
P	Autonomy	CPE		DBT	Star Scheme	
INSF	PIRE	CE	A	any Othe	r (specify)	
3.10 Revenue generated through	consultancy	NIL				
3.11 No. of conferences	Level	International	National	State	University	College
organized by the Institution	Number Sponsoring agencies	Nil Nil	01 Nil	Nil Nil	Nil Nil	Nil Nil
3.12 No. of faculty served as exp	-		- L	1		
3.13 No. of collaborations N	IL Internati	onal N	ational		Any other	
3.14 No. of linkages created dur	ing this year: I					
3.15 Total budget for research fo	or current year i	n lakhs :				
From Funding agency Nil	From	Management of	of Universit	ty/Colleg	ge Nil	
Total						
3.16 No. of patents received this	syear : NIL					

Type of Patent		Number
National	Applied	NIL
Inational	Granted	NIL
International	Applied	NIL
International	Granted	NIL
Commercialised	Applied	NIL
Commercialised	Granted	NIL

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year : **NIL**

Total	International	National	State	University	Dist	College
NIL	NIL	NIL	NIL	NIL	NIL	NIL

3.18 No. of faculty from t	he Institution NIL		
who are Ph. D. Guides	and students registered under them	N	JIL
3.19 No. of Ph.D. awarded	d by faculty from the Institution	[NIL

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones): NIL

JRF SF		Project Fellows		Any other	
--------	--	-----------------	--	-----------	--

3.21 No. of students Participated in NSS events: :

University level		State level	52
National level	7	International level	

3.22 No. of students participated in NCC events: NIL

University level	State level
National level	International level

3.23 No. of Awards won in NSS: NIL

3.24 No. of Awards won in NCC: NIL

University level	State level	
National level	International level	
University level	State level	
National level	International level	

3.25 No. of Extension activities organized



3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

• The Drug Awareness society, Gender Sensitization Society, Environment Society alongwith N.S.S conducted Rally's, Workshops, Talks and other programmes.

Web links of the above:https://gendersensitizationsociety.wordpress.com/ https://vadagccba.wordpress.com/ https://avnigccba.wordpress.com/ https://nssgccbablog.wordpress.com/ http://techinfomatics.in/

Criterion – IV 4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Previous Building	*Newly created	Source of	Total
Temporary Location	(GCCBA50)	Fund	
(GCCBA42)			
4	9.5	Govt.	
12	12		
01	01		
01	01		
	25,65,998		
	Temporary Location (GCCBA42) 4 12 01	Temporary Location (GCCBA42) (GCCBA50) 4 9.5 12 12 01 01 01 01	Temporary Location (GCCBA42)(GCCBA50)Fund49.5Govt.121212010101010101

* The College is under construction of Sector-50, Chandigarh. The Academic Block-I of the college has been completed at Sector-50, Chandigarh. The Block-I consist of 12 Class rooms. The phase-II of construction along with parking area and parks is under construction.

4.2 Computerization of administration and library

All the administrative offices and library is already	
computerized.	

4.3 Library services:

	Existing		Newl	y added	Total		
	No.	Value	No.	Value	No.	Value	
Text Books	2647	1478267.00	132	98344	2779	1576611	
Reference Books	244	0	47		291		
E-Books	Nlist	34500	Nlist	34500			
Journals	NIL	NIL	12	40000.00	12	40000.00	
e-Journals	NIL	NIL	NIL	NIL	NIL	NIL	
Digital Database	NIL	NIL	NIL	NIL	NIL	NIL	
CD & Video	108	Along with books	05	Along with books	113	Along with books	
Others (specify)	NIL	NIL	NIL	NIL	NIL	NIL	

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart- ments	Others
Existing	66	01	BB512	NIL	NIL	05		
Added			Lease line 10mbps					
Total	66							

- 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)
 - I.T Society conducts Orientation, Training and Events.
 - Campus Fully Wi-Fi.
 - Optical Fiber LAN Backbone
- 4.6 Amount spent on maintenance in lakhs :
 - i) ICT
 - ii) Campus Infrastructure and facilities
 - iii) Equipment's
 - iv) Others

Criterion – V 5. Student Support and Progression

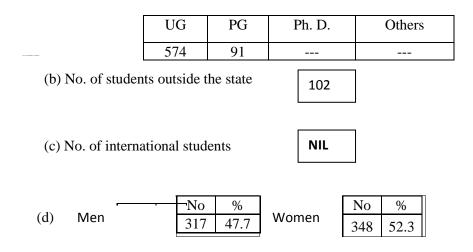
5.1 Contribution of IQAC in enhancing awareness about Student Support Services

• Regular meetings of the Advisory and Steering Committees take place and required decisions are taken.

5.2 Efforts made by the institution for tracking the progression

A partial MIS system is being developed and run by the college. This system has been developed by Chandigarh Administration. Web link: <u>www.dhechd.gov.in</u>

5.3 (a) Total No. of Students



(e)

Last Year (2014-15)						Т	his Y	ear (20	15-16)		
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
543	37	01		02		555	66	02		02	583

(f) Demand ratio Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any):

	20 students were sent for IAS coaching at the Panjab University IAS study Center by the Director Higher Education.
	No. of students beneficiaries
5.5 N	o. of students qualified in these examinations
N	NET SET/SLET GATE CAT
IA	AS/IPS etc State PSC UPSC Others
5.6 D	etails of student counselling and career guidance: N.A
	A compulsory certificate course in Personality Development conducted in association with Regional Institute of English for 2 nd Year Students.

No. of students benefitted



5.7 Details of campus placement

	Off Campus		
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
09	172	07	02

5.8 Details of gender sensitization programmes

٠	Poster Making Competition, Marathon, Talks, Videos,
	Community Interaction, Lohri Celebration of Birth of
	Female Child.
ļ	https://gendersensitizationsociety.wordpress.com/

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level	89	National level	01	International level	

No. of students participated in cultural events	
---	--

State/ University level	01 National level	01	International level	
No. of medals /awards w	on by students in Sports, C	Games and	d other events	
			Tu (

Sports : State/ University level	06	National level	01	International level	
Cultural: State/ University level	40	National level		International level	

5.10 Scholarships and Financial Support

5.9.2

	Number of students	Amount
Financial support from institution		
Financial support from government	61 (Awarded)	
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs	: State/ University level		National level		International level	
Exhibiti	on: State/ University level		National level		International level	
5.12 N	No. of social initiatives unde	rtaken by	the students	01		

5.13 Major grievances of students (if any) redressed: Nil

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION

To be an institute of academic excellence with total commitment to quality education in Commerce, management and related fields, with a holistic concern for better life, environment and society.

MISSION

- Empowering students with all the knowledge and guidance that they need to become worthy management professionals.
- Learning through Doing.
- Imparting value framework that is global yet national.
- Providing for holistic and value-based development of students which ultimately enhances their employability.
- Developing social consciousness among students.
- To carve a niche for ourselves in the specialized field of commerce and management.
- Provide a nurturing and motivating environment to exploit the full potential of the students.
- Grooming youth to become a truly global personality well equipped to deal with the modern world and its challenges.
- Enable holistic development of personality with a humane and global outlook

6.2 Does the Institution has a management Information System

Yes, A partially developing MIS solution is being used called "Campus Solution" weblink <u>http://dhechd.gov.in</u>.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

NA, Since the College is an Affiliated College under Panjab University, However the faculty members who are part of the Board of Studies contribute directly to the development of the syllabus.

6.3.2 Teaching and Learning

Use of <u>Web Blogs</u>, Social Media Groups.

6.3.3 Examination and Evaluation

Marks are displaced on the notice board.

6.3.4 Research and Development

Two Faculty Development completed their Ph.D.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Hardware	Qty.	Software	Equipments	Qty.
Desktop Computer HP	05	MS-DOS	Access Point	05
Server Wipro	01	WINDOWS	Barcode Scanner	02
Printer		UNIX	DVD Writer	05
Printer HP laser jet P1505n	01	LINUX	Flat Bed Scanner HP	01
Barcode Printer	01	Novel Net Ware	UPS 3KVA online	01
Network Facilities		Libsys	Lamination Machine Heat Seal H 425	01

6.3.6 Human Resource Management

Various workshops and Programs under RUSA were conducted: Weblinks of the reports: -

- http://gccbachd.org/choice-based-credit-system/
- <u>http://gccbachd.org/7dnlf/</u>
- <u>http://gccbachd.org/general-financial-rules/</u>
- <u>http://gccbachd.org/one-day-workshop/</u>
- <u>http://gccbachd.org/gnsm/</u>
- http://gccbachd.org/modern-office-practices/

6.3.7 Faculty and Staff recruitment

As per Chandigarh Administration norms and orders

6.3.8 Industry Interaction / Collaboration

Industrial Training for Final Year students of B.B.A and M.Com

6.3.9 Admission of Students

As per Chandigarh Administration and Panjab University norms and orders centralised admission takes place.

6.4 Welfare schemes for:

Teaching	N.A
Non teaching	N.A
Students	Scholarship

6.5 Total corpus fund generated

Rs. 19,97,449/- (Fee Collected)

Yes

6.6 Whether annual financial audit has been done

No 🗸

6.7 Whether Academic and Administrative Audit (AAA) has been done? NO

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic				
Administrative				

6.8 Does the University/ Aut	tonomous College declares res	sults within 30 days? : N.A
------------------------------	-------------------------------	-----------------------------

		For UG Programmes	Yes	No			
		For PG Programmes	Yes	No			
6.9 W	hat efforts are	made by the University/ Auto	onomous Co	ollege for 1	Examir	nation Refo	rms?
	NA						
6.10 V	Vhat efforts ar	e made by the University to pr	romote auto	nomy in t	he affi	liated/const	ituent colleges?
	NA						
6.11 A	ctivities and s	support from the Alumni Asso	ciation				

• Organizing Functions and Collection of Sponsorship for events.

6.12 Activities and support from the Parent – Teacher Association

• Parent Teacher Meeting is conducted as and when required by the Class Incharges and suggestions are incorporated.

6.13 Development programmes for support staff

- One Day Capacity Building workshop on the theme "Modern Office Practice" for Non-Teaching Office Staff sponsored by RUSA.
- One Day Workshop on GFR sponsored by RUSA

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Tree Plantation Drive
- Solar Power generation proposed
- Rain Water Harvesting system under construction

Criterion – VII

7. Innovations and Best Practices

- 7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.
 - A Prayer meeting was conducted to bring a positive ambience.
- 7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year
 - The college Shifted from its Temporary Location to its Semi finished spacious building located in Sector-50.

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

- Web Blogs
- Management Club

*Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

- Tree Plantation was held in the college campus in collaboration with the Environment Society of the college (AVNI) in two phases.
- The first phase of plantation drive was held on 10th September 2015. About 28 NSS volunteers and 14 members of "AVNI" society participated in Pot Painting and Designing Competition" in which the students of the society painted the pots with bright colours and symbols of environment.
- The saplings were planted by the students in these colourful pots.
- The second phase of plantation drive was held on 16th September 2015 in which all NSS volunteers, members of environment society, staff and other employees planted 100 plants in the pots while another 100 were distributed to the students to plant in their backyards or the open spaces near their houses.
- A Rally to Mark Pollution free Diwali was held in collaboration with the Environment Society AVNI.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength:	Only Commerce College in Chandigarh. No Sanctioned Post, No Permanent Affiliation and UGC Affiliation.
Onnortunitur	and Technology

8. Plans of institution for next year

- Completion of the Construction of the Building in all respects.
- Procurement of various furniture items and infrastructure for the newly build classrooms and offices.

Amar Preet Singh Sijher

Signature of the Coordinator, IQAC

Kau Chairperson, IQAC Signature of the

1